

eClerx eClerx Services Limited

Registered Office and Correspondence Address:
Sonawala Building, 1st Floor, 29 Bank Street, Fort, Mumbai - 400 023, Maharashtra, India
Phone No.: +91 22 6614 8301 • **Fax No.:** +91 22 6614 8655
Corporate Identification Number (CIN): L72200MH2000PLC125319
Contact Person: Mr. Pratik Bhanushali, VP- Legal & Company Secretary
Email Id: investor@eclerx.com • **Website:** www.eclerx.com

NOTICE TO ELIGIBLE SHAREHOLDERS - BUY BACK OF EQUITY SHARES

eClerx Services Limited ("**Company**") has completed the dispatch of Letter of Offer dated December 18, 2025 along with Tender Forms and Form SH-4 ("**LoF**") on Friday, December 19, 2025 for Buy Back to all the shareholders holding Equity Shares as on the Record Date i.e. Wednesday, December 17, 2025 ("**Eligible Shareholders**") through electronic means to those Eligible Shareholders who have registered their e-mail ids with the Company/Depositories.

Further, in terms of Regulation 9(ii) of the Securities and Exchange Board of India (Buy-Back of Securities) Regulations, 2018 ("SEBI Buy Back Regulations"), as amended, if the Company or the Registrar to the Buy Back receives a request from any Eligible Shareholder to obtain physical copy of the LoF, the Company shall dispatch a copy of the LoF in physical form.

The Schedule of Buy Back is as follows-

Activity	Date	Day
Date of opening of the Buy Back/Buy Back Opening Date	December 22, 2025	Monday
Date of closing of the Buy Back/Buy Back Closing Date	December 29, 2025	Monday
Last date of receipt of completed Tender Form and other specified documents by the Registrar to the Buy Back*	December 29, 2025	Monday

* For terms and conditions of Buy Back and other details, please refer LoF.

For detailed schedule of activities, please refer to the LoF. The details of the Buy Back entitlement ratio are as follows:

Category of Shareholders	Ratio of Buy Back (i.e. Buy Back Entitlement)*
Reserved Category for Small Shareholders	3 (Three) Equity Shares out of every 19 (Nineteen) fully paid-up Equity Shares held on the Record Date
General Category for all other Eligible Shareholders	3 (Three) Equity Shares out of every 121 (One Hundred Twenty One) fully paid-up Equity Shares held on the Record Date

* The ratio of Buy Back indicated above is approximate and provides an indication of the Buy Back Entitlement. Any computation of entitled Equity Shares using the above ratio of Buy Back may provide a slightly different number due to rounding-off. The actual Buy Back Entitlement for reserved category for Small Shareholders is 15.8352926868818% and general category for all other Eligible Shareholders is 2.48039298949663%.

For further information on Ratio of Buy Back as per the Buy Back Entitlement in each category, please refer paragraph 19.5 on page 30 of the LoF.

ELIGIBLE SHAREHOLDERS CAN ALSO CHECK THEIR ENTITLEMENT ON THE WEBSITE OF THE REGISTRAR TO THE BUYBACK BY FOLLOWING THE STEPS GIVEN BELOW:

- 1) Click on <https://kosmic.kfintech.com/karisma/buybackofferv2.aspx>;
- 2) Select the name of the Company – eClerx Services Limited;
- 3) Select holding type - "Demat" or "Physical" or "PAN";
- 4) Based on the option selected above, enter your 'DPID CLID' or 'Folio Number' or 'PAN';
- 5) Then click on View button; and
- 6) The entitlement will be provided in the pre-filled 'FORM OF ACCEPTANCE-CUM ACKNOWLEDGEMENT'.

The LoF shall be available on the website of the Securities and Exchange Board of India at www.sebi.gov.in and on the website of the Company at www.eclerx.com, of the Manager to the Buy Back at <https://www.emkayglobal.com/offer-documents.aspx>, website of the Registrar to Buy Back at www.kfintech.com and of the Stock Exchanges at www.nseindia.com and www.bseindia.com.

Capitalised terms used in this Advertisement and not defined herein shall have the same meaning as ascribed in the LoF.

As per Regulation 24(i)(a) of the SEBI Buy Back Regulations, the Board of Directors of the Company accepts responsibility for the information contained in this Advertisement and confirms that this Advertisement contains true, factual and material information and does not contain any misleading information.

This Advertisement is issued under the authority of the Board and in terms of the resolution passed by the Board on October 24, 2025 and by the Buy Back Committee on December 19, 2025.

For and on behalf of the Board of Directors of eClerx Services Limited		
Sd/-	Sd/-	Sd/-
Mr. Kapil Jain Managing Director & Group CEO DIN: 10170402 Place: London	Mr. Amit Majmudar Non-Executive Independent Director DIN: 00565425 Place: Mumbai	Mr. Pratik Bhanushali VP- Legal & Company Secretary (ICSI Membership No.: F8538) Place: Mumbai

Date: December 19, 2025